Matrix F Series
F12/F22/F32/F42/F62/F82

New Royal Mail postal
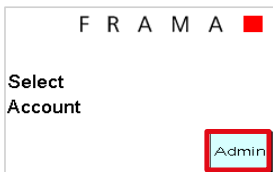## tariff and services

Royal Mail Postage Rate Change
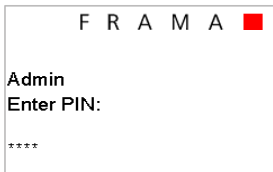
1. Connecting franking system with network

Make sure that the network connection is first set up correctly.
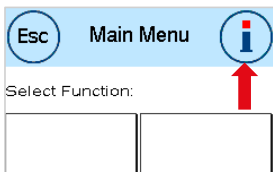
2. Select Account

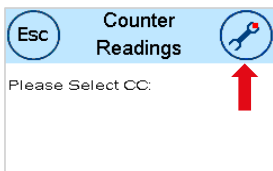Press "Admin" button in bottom right hand corner of screen.

3. Enter PIN

Enter your PIN (1234) and confirm with "OK" button.
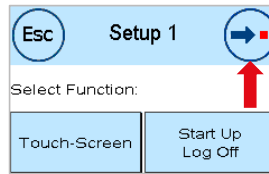
4. Selecting further information

Main Menu:
Press the "i" key in the top right of screen.
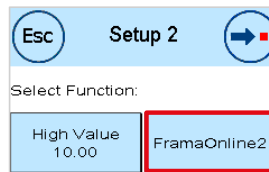
5. Select spanner option

Counter Readings:
Select the spanner in the top right of screen.

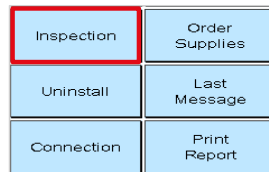### 6. Open Menu "Setup 2"

Menu Setup 1:
Press the arrow top right.
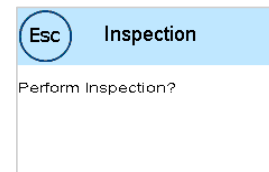
7. Select "FramaOnline2"

Menu Setup 2:
Select "FramaOnline2" bottom right of screen.

8. Selecting "Inspection"

Menu FramaOnline2:
Select "Inspection" in the top left of screen.

9. Confirming Inspection

Menu Inspection:
Confirm the question on the screen with "YES" button.

10. Finish Inspection

When the screen shows the message "Inspection successful", please touch the screen to continue.

NOTE: Mail franked with the incorrect tariff could be subject to a Royal Mail surcharge and administration fee.

Royal Mail

Authorised
independent inspector and
maintainer of franking machines

We go **Beyond Mailing**

The Mailing Room